

**CCM Director's Meeting Minutes**  
**October 4, 2005**  
**12:00 PM**

**Attendees:**

Father Moran, Kim Custer, Emily DeLong, Joe Rusiewicz, Tara Archer, Bryan Bzdek, Mike Rakszawski, Steve Chronowski, Tom Wagner

- **By Laws – Member Attributes** – Directors were asked to go discuss with their committees this listing of characteristics for Ministry Team members to follow.
- **First Year Mentoring Programs** – The Social Committee needs to meet and form some activities for First Years. All were asked to spend time and socialize with new people at dinners. Emily and Bryan did an outstanding job with the Fall Retreat involving 16 freshman. Mike is going to compose a newsletter by compiling information received from each Director by 10/21. This will be sent in an email, and will be available in hard copy at mass asking if needs are being met by CCM. A hard copy letter will be mailed to first years to get their input on CCM – a type of survey that can be returned by mail, at the Newman House or in the collection.
- **CCM-L** – Kim will check with all Ministry Team Members on Thursday to see if they are on the CCM-L list. A blurb will also be put in the bulletin, along with the option of being added to Insights.
- **Discernment** – The various forms and overall format of Discernment were discussed. Some title changes will be made to help clarify forms. Directors will meet with their committees and submit changes to the By Laws Position Descriptions by Oct. 13. The position openings for each committee will be listed on the back of the Called by Name form which will be available at the Oct. 15 Mass. Job descriptions will be available on line, as well as being posted on the bulletin board at Newman House. Directors will be chosen in November, and all other positions will be final by the Christmas Party on December 3.
- **Christmas Party** – Will again be held at B.J.'s on December 3 for outgoing Ministry Team. Outgoing and Incoming Ministry Team will then meet at Newman House for a Christmas Party – complete with “special” gifts for everyone. Christmas Decorating will be completed on December 1.
- **Mass Time Change** – Beginning January 1, Mass time for Saturday evening will be changed to 4:30pm.
- **Spring Programming** – Possibly book Paul Harrigan Concert. Might have speaker on Racial Interaction.
- **Shopping at WalMart** – See Kim or Father Marty. Present tax exempt card at check out, signing with Newman House/your signature and use the WalMart Charge Card. Again, signing Newman House/your signature.
- **Giant Account** – No longer able to shop at Weis. The Giant Account should be in place soon.
- **Parent's Weekend** – Reception at Newman House following the 5:30 Mass on Oct. 22. Further details and discussion needed for Decorating/Set up
- The next meeting will have to be rescheduled due to Mass for All Saints Day at Noon on Nov. 1