

**Catholic Campus Ministry
Discernment Process
Timeline**

Week:	Item:	Dates:
October		
First Week	<ul style="list-style-type: none"> ◆ An information session is held at Newman House with the outgoing Directors. ◆ Nomination Forms for Director and Chairperson positions are filled out at weekend Masses. 	
Second Week	<ul style="list-style-type: none"> ◆ Nomination Forms continue to be filled out at weekend Masses. ◆ All Nomination Forms, including Member Attribute Forms and Reference Forms, are due to Discernment Coordinator by (DATE). 	
Third Week	<ul style="list-style-type: none"> ◆ The CCM Advisor meets with students to discuss nominations if necessary. ◆ The CCM Advisor and Discernment Coordinator compile a list of all nominees. ◆ The CCM Advisor works with the Discernment Coordinator to discuss the nominees and their potential positions. 	
Fourth Week	<p>Discernment of Directors:</p> <ul style="list-style-type: none"> ◆ Students being considered for Director positions meet with the CCM Advisor, Assistant Catholic Campus Minister, Program Assistant, and members of the CCM Advisory Board for an interview. ◆ The CCM Advisory Board makes recommendations to the CCM Advisor for discernment. ◆ The CCM Advisor makes the final decision on the discernment of Directors. 	
November		
First Week	<ul style="list-style-type: none"> ◆ Students being discerned into Director positions are notified of their position on (DATE). ◆ A statement of acceptance of the position is due in writing by (DATE). 	

Second Week	<p>Discernment of Chairpersons:</p> <ul style="list-style-type: none"> ◆ The current Directorate makes recommendations for students to be discerned into Chairperson positions making up that Directorate by (DATE) ◆ The newly discerned Director meets with the outgoing Directorate to review the recommendations for that Directorate. ◆ The newly discerned Director and the outgoing Director review the recommendations of the Directorate to develop a preliminary list of students to be discerned into Chairperson positions on that Directorate. 	
Third Week	<ul style="list-style-type: none"> ◆ The new Directors and the CCM Advisor bring their preliminary list of students to be discerned into Chairperson positions on their Directorates to a meeting. ◆ The new Directors and the CCM Advisor finalize the discernment of the Chairperson positions on the Ministry Team. 	
Fourth Week	<ul style="list-style-type: none"> ◆ The newly formed Ministry Team is notified of their new positions via campus mail. ◆ A statement of acceptance of the position is due in writing four days after notification letters have been sent. 	
December		
First Week	<p>Welcoming the New Ministry Team:</p> <ul style="list-style-type: none"> ◆ At the 4:30 p.m. Mass on Saturday and the 4:00 p.m. Mass on Sunday, the new Ministry Team will be presented. ◆ All outgoing and new Ministry Team members are invited to the annual Holiday Celebration at Newman House. 	

Note:

Specific dates for the discernment timeline will be decided upon and presented with the fall calendar dates at the end of the spring semester prior to discernment. All those interested in discerning for a position on the Ministry Team are required to follow the timeline and informational sheets.