

**Catholic Campus Ministry
Discernment Process
Reference Form**

Section 1: To be completed by the applicant.

Name: _____

Check One:

I **waive** my right of future access to the contents of this reference form.

I **do not waive** my right of future access to the contents of this reference form.

Applicant's Signature: _____ Date: _____

Section 2: To be completed by reference.

Name: _____ Phone: _____

Title: _____ Dept. or Address: _____

The applicant named above is applying for a leadership position in Catholic Campus Ministry (CCM) at Bucknell University in Lewisburg, PA. CCM leaders, as members of a Ministry Team, are dedicated to the Catholic faith, developing students' spirituality, and serving the campus community. CCM's Ministry Team is composed of 25-35 student-leaders who work in various capacities. Each Ministry Team member must be dedicated to the Catholic faith, willing to work with a diverse group of students with diverse leadership styles, and able to balance academics, personal life, and CCM responsibilities. Strong CCM Ministry Team members are mature and dependable role models who can work in groups to advance the mission of CCM.

CCM Ministry Team members are discerned through a nomination and selection process. Your willingness to assist in this process will aid in CCM's ability to discern a well-established group of student-leaders. Please return this form by (DATE) to:

(CCM Advisor), Catholic Chaplain
Bucknell University
Newman House
610 Saint George Street
Lewisburg, PA 17837

Please describe the capacity in which you know this applicant and address his/her strengths and areas of improvement as they relate to a leadership position in Catholic Campus Ministry.

Please evaluate the applicant in each of the statements listed below.

	Superior	Good	Average	Poor	No Basis
Demonstrates leadership capabilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates strong work ethic.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates follow-through on responsibilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completes tasks promptly and accurately.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication skills.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responds appropriately in stressful situations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time management skills.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accepts suggestions/feedback well.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Takes initiative and action when appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates creativity/innovation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates self-motivation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates mature and responsible behavior.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Serves as a role model.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates ability to work with diverse groups of people.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demonstrates ability to deal with conflict resolution.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please add any additional comments:

Please Check One:

I recommend the applicant without reservation.

I recommend the applicant, but I have the following reservation(s) below:

I do not recommend the applicant for the following reason(s) below:

Reservation(s)/Reason(s):

Signature: _____

Date: _____

Please feel free to contact (CCM Advisor), Catholic Chaplain at 570-577-3766 or ccm@bucknell.edu with any questions or concerns.