

**Catholic Campus Ministry**  
**Thursday Dinner**  
**Clean-up Checklist**

- Wash pots and pans with hot water and dish detergent
- Fill dishwasher
- Run dishwasher
- Empty dishwasher (if finished before you leave)
- Shake out rugs in the kitchen
- Sweep kitchen floor with Shark
- Wet mop kitchen floor
- Take out trash and recycling
- Put dining room chairs back in place
- Put dining room tablecloth back on the table
- Vacuum dining room carpet if necessary
- Take all dishtowels and bathroom towels (from both bathrooms) to the laundry room
- Use Shout to remove spots from the tablecloth
- Take tablecloth to the laundry room
- Wash all dishtowels, bathroom towels, and tablecloths
- Empty both ovens
- Take all leftovers and supplies to the downstairs refrigerator
- Clean-up kitchen and laundry room area
- Clean both ovens
- Wipe down all of the counters (upstairs and downstairs)
- Inventory supplies for the kitchen downstairs
- Check all rooms and clean-up where needed
- Put all furniture back into place
- Re-fill iced-tea and lemonade containers